



Panther Care Policies and Agreement

Panther Care is a recreational child care resource offered to Spectrum Academy families to provide a safe, structured environment for your children before and/or after school. Please note this program does not provide any educational or behavioral services and is separate from Spectrum Academy.

Initial: _____ **Behavior Policy:** Before and after school care participants will maintain their privileges ONLY by adhering to the following rules:

- No violent behavior is allowed. This includes hitting, biting, throwing items, scratching, pushing, or bullying of any kind.
- Any behavior which may be interpreted as sexual harassment or sexually inappropriate behavior is grounds for immediate termination of after school care privileges.
- If your child has difficulty with any of the above areas, a parent, guardian, or emergency contact will need to come and pick your child up within **20 minutes** of contact from the after school care worker.
- No inappropriate language will be tolerated. This includes swearing or calling people derogatory terms of any kind.

Our preferred methods of dealing with participants who violate these policies are: The first incident will result in a written warning. A second incident will result in a final written warning. On the third incident the child will lose before/after school care privileges for a week. Some participants may only be allowed to return to the program with a one to one or a three to one child/staff ratio, at a higher hourly rate. Please note, at the discretion of the staff and management, before/after school care privileges may be revoked after a single or series of serious behavioral problems.

Initial: _____ **Drop off/Pick up policy:** Participants may be dropped off starting at 7:30 and must be picked up by 5:30 p.m. **Please note: Friday Panther Care hours are 7:30 a.m. to 4:00 p.m.**

- Please keep in mind that even though staff may have already arrived they are in the process of preparing for the day and cannot start taking participants for Panther care until 7:30 am.
- If your child is not picked up by 5:30, the first time you will be notified again of the policy. After the first warning, **you will be charged \$1 per minute** for every minute after 5:30.
- On the third incidence of a late pick up, after school care privileges will be revoked.
- Children may only be picked up by parents, guardians, or people designated and approved by parents on this form. Any changes in pickup must be made with the staff **prior to the pick-up.**
 - K-6 Elementary School main doors
 - (ES office closes M-Th 3:45pm, Fri 1:30 pm)
 - 7-12 Secondary School main doors
 - (HS office closes M-Th 3:15pm, Fri 1:00pm)
 - STARS K-12 School main doors
 - (Stars office closes M-Th 3:15pm, Fri 1:00pm)

To pick up your child from after school care, you will need to call the Panther Care cell phone. This will be posted at the school, on our web page and will be provided at Back to School Night. Please do not come into the office to pick up your student from Panther Care. Please call the Panther Care phone.

Initial: _____ **Damage to equipment or supplies:** Parents or guardians are responsible for the replacement cost of any equipment or supplies that are damaged or broken.

Initial: _____ **Personal Electronics:** Your child can bring their own personal labeled electronics (iPod, nook, etc.) for use only when they are in Panther Care. No recording or taking pictures is allowed. Also, in order to limit noise levels earbuds and or headsets are required. Please note all games or sites must be school appropriate (youtube is not allowed) and are at the discretion of the staff.

- Note: There is a three strike policy for personal electronics. The first strike is a written verbal warning of the child watching/playing school inappropriate sites. The second strike is the personal electronics taken away from the child for the rest of the time at the club and taken out to the parent with a warning. The third strike will be that the child is no longer allowed to bring personal electronics to Panther Care.

Initial: _____ **Personal items:** We ask that all personal toys or collectable trading card(s) be left at home and will not be allowed at the club(s).

Initial: _____ **Allergies:** If your child has any allergies to foods or other severe allergies, please note that information:

Initial: _____ **Health Concerns:** If your child has any medical problems (asthma, diabetes, etc.) that the staff needs to be aware of, please note that information:

Initial: _____ **Steps to take:**

Billing and payment: There is an initial deposit of **\$50.00 per family** that you will need to pay when you fill out and sign your Panther Care policy and agreement. The deposit **cannot** be used for monthly payments throughout the school year. However, it can be applied for the final fee with your June statement or it can rollover to the next year.

The fee for daycare that you will be billed is \$4.00 per hour (prorated) for the first child from your family, \$3.00 per hour for the second child and \$2.00 per hour for each additional child. Family participants are billed by order of arrival time. Participants needing supervision at a level of 3:1 will be billed at a rate of \$8.00 per hour. Statements will be sent out at the end of each month and must be paid by the 15th of the following month (information will be provided at Back to school night). If your account is 60+ days past due your privileges may be revoked. **Note:** You have 30 days to dispute a fee.

Child Information:

Last Name: _____ First: _____

Prefers to be called: _____ Grade: _____

Initial _____ **Emergency Contact Information:** Parent or guardian contact information

Name	Relationship	Best phone number
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Name	Relationship	Best phone number
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Name	Relationship	Best phone number
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***Please note three people who can be contacted in the event that a parent or guardian is unable to be reached. These people must be authorized to pick up your child if a Parent or Guardians are unable to do so. ***

I _____ signify that I have read the after school care Policies and agree to abide by them.

Parent Signature	Printed Name	Date
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Child Signature	Date
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