



POLICIES AND PROCEDURES

Policy: 5S-507 DROPOUT PREVENTION AND RECOVERY

Index: *Student Services-Graduation*

Monitoring: *As Needed*

1. PURPOSE

1.1. The Board of Directors at Spectrum Academy (Board) has adopted this policy to ensure Spectrum Academy (School) implements programs and procedures to ensure that each student completes high school with a regular diploma, a completion diploma, or an adult education diploma as defined in Utah State Board of Education rule.

2. Policy

2.1. At-Risk Coordinator

2.1.1. Each campus shall designate one or more at-risk coordinators to collect and disseminate data regarding dropouts in the School and to coordinate the School's program for students who are at high risk of dropping out of school.

2.2.2. The at-risk coordinator(s) shall identify all students:

2.2.1. who have withdrawn from school before earning a diploma;

2.2.2. who have been dropped from average daily membership;

2.2.3. whose graduating class (when entering grade 9) have not yet graduated; and

2.2.4. any students who are at risk of meeting these criteria, including being credit deficient at any time.

2.2. Dropout Reduction Plan

2.2.1. The School shall provide dropout prevention and recovery services to designated students, including:

2.2.1.1. Engaging with or attempting to engage with designated students;

2.2.1.2. Consulting with designated students and develop a learning plan to identify:

2.2.1.2.1. Barriers to regular school attendance;

2.2.1.2.2. An attainment goal through enrollment in education programs; and

2.2.1.2.3. Means for achieving the attainment goal through enrollment in one or more of the programs described below in Flexible Enrollment Options.

2.2.1.3. Monitoring a designated student's progress toward reaching the designated student's attainment goal; and

2.2.1.4. Providing tiered interventions for a designated student who is not making progress toward reaching the student's attainment goal.



2.2.2. The School shall provide dropout prevention and recovery services throughout the calendar year to students who become designated students while enrolled within the School.

2.2.3. The school shall establish procedures that describe how the School (or a third party provider) will measure if a designated student made a year's worth of progress toward an attainment goal during the year and how membership days will be determined for a designated student in accordance with the school's schedule and enrollment policies.

2.2.4. Flexible Enrollment Options

2.2.4.1. The School shall provide flexible enrollment options for a designated student that are tailored to the designated student's learning plan and/or IEP and include two or more of the following:

2.2.4.1.1. Enrollment in a traditional program in the School;

2.2.4.1.2. Enrollment in a nontraditional program in the School;

2.2.4.1.3. Enrollment in a program offered by a private provider that has entered into a contract with the School to provide educational services; or

2.2.4.1.4. Enrollment in a program offered by another local educational agency.

2.2.5. Designated Student Enrollment Options

2.2.5.1. A designated student may enroll in:

2.2.5.1.1. A program offered by the School; or

2.2.5.1.2. The Statewide Online Education Program.

2.2.6. The School shall make its best effort to accommodate a designated student's choice of enrollment.

2.2.7. Third Party Dropout Prevention and Recovery Services

2.2.7.1. The School shall enter into a contract with a third party to provide dropout prevention and recovery services for any school year in which the School meets the following criteria:

2.2.7.1.1 The School's graduation rate is lower than the statewide graduation rate; and

2.2.7.1.2 The School's graduation rate has not increased by at least 1% on average over the previous three school years, or during the previous calendar year, at least 10% of the School's designated students have not reached the students' attainment goals or made a year's worth of progress toward the students' attainment goals.

2.2.7.2. The contracting requirement does not apply if: (a) the School is in its first three years of operation; (b) the School's average graduation rate for the previous three years is higher than the statewide graduation rate for the



same period; or (c) the quotient of the total number of the School's graduating students plus 10 divided by the total number of students in the graduating class, is equal to or greater than the statewide graduation rate.

2.2.7.3. If the School is required to enter into a third-party contract to provide dropout prevention and recovery services, the school shall ensure that:

2.2.7.3.1. The third party has a demonstrated record of effectiveness engaging with and recovering designated students;

2.2.7.3.2. The contract with the third party requires the third party provide the services described in the Dropout Reduction Plan and regularly report progress to the School.

3. Annual Reporting

3.1. The School shall annually submit a report to the State Superintendent of Education on dropout prevention and recovery services by October 30, including:

3.1.1. The total number of designated students in the School;

3.1.2. If applicable, the name of the third party the School is contracting with to provide dropout prevention and recovery services;

3.1.3. The methods the School or third party uses to engage with or attempt to recover designated students under the Dropout Reduction Plan;

3.1.4. The number of designated students who enroll in a program described in the Flexible Enrollment Options as a result of the School's efforts to engage with or attempting to recover a designated student;

3.1.5. The number of designated students who reach the designated students' attainment goals; and

3.1.6. Funding allocated to provide dropout prevention and recovery services.



DEFINITIONS**Attainment Goal Means:**

- a. A high school diploma;
- b. Utah High School Completion Diploma, as defined in State Board of Education rule; or
- c. An Adult Education Secondary Diploma, as defined in State Board of Education rule

REFERENCES

Utah Code § 53G-9-802 (2020)

Utah Code § 53G-9-801(3) (2020)

Utah Admin. Rules R277-606-3(2)(a)

Utah Code § 53G-9-802(1)(a)-(c) (2020)

[Utah Code § 53G-9-802\(6\)](#)

DOCUMENT HISTORY

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